



**NOTICE OF PUBLIC MEETING**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**Monday, September 9, 2024 at 4:30 p.m.**  
**335 Messenger Road, Keokuk - Keokuk Campus, Room 314**  
**Via Zoom @ <https://scciowa.zoom.us/j/92650084737>**  
**Meeting ID: 926 5008 4737**

**Tentative Agenda**

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
  - 1.3.1 Audience
  - 1.3.2 Administration
  - 1.3.3 Board

1.4 Community Colleges for Iowa Trustees Report

2.0 Action Items

2.1 Approval of Consent Agenda

(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

- 2.2 Approval of Resolution Offering Sale of Real Estate & Execution to Offer Agreement – Keokuk Apartments
- 2.3 Resolution Ordering Construction of the Keokuk Roof Replacement and Fixing a Date for Public Hearing
- 2.4 Resolution Ordering Construction of the Server Room HVAC Upgrades and Fixing Date for Public Hearing
- 2.5 Approval of Proposed FY 2027 Calendar

3.0 Accountability

- 3.1 President's Report
- 3.2 FY 2024 Year-End Financial Reports
- 3.3 New Provider for Audit Services
- 3.4 Monthly Financial Report
- 3.5 Facilities Update

4.0 Community Colleges for Iowa meetings:

- October 23-26, 2024 - ACCT Annual Congress – Seattle, WA
- November 7, 2024 – Joint Meeting – IACCT Board Meeting
- December 3-5, 2024 – Community College Convention & Tradeshow

SCC Board of Trustees meetings:

- Monday, October 14, 2024 at 4:30 pm at the West Burlington Campus
- Monday, November 11, 2024 at 4:30 pm at the West Burlington Campus
- Monday, December 9, 2024 at 4:30 pm at the West Burlington Campus

5.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.

*Darcy Burdette*

Darcy Burdette, Board Secretary

# CONSENT AGENDA

for

September 9, 2024 Regular Board Meeting

1. Approval of Minutes

- August 12, 2024, Regular Board Meeting Minutes

2. Presentation of Bills of Account

3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Kelsey Howard	Assistant Director – TRIO Upward Bound	07/16/2021	08/30/2024	Personal.
Emma Rose	Welcome Center Receptionist/Marketing Administrative Assistant	05/16/2023	08/31/2024	Accepted open Marketing Communications Coordinator position.

4. Employment Contracts

Name	Title	Contract Period	Salary
Isis Brooks (Replacement)	Assistant Men’s and Women’s Track and Field Coach/Resident Advisor	August 19, 2024 – June 30, 2025	\$15,586.21 (\$ 18,000.00 annual)
Amanda Dodds (New)	Instructor - Nursing	August 26, 2024 – August 12, 2025	\$64,100.00 (\$64,100.00 annual)
Stacey Fitzgerald (Replacement)	CBIZ Accounts Specialist	September 3, 2024 – June 30, 2025	\$34,400.00 (\$41,760.00 annual)
Emma Rose (New)	Marketing Communications Coordinator	September 1, 2024 – June 30, 2025	\$36,321.10 (\$ 43,888.00 annual)
Elizabeth Whitaker (Replacement)	Instructor - Nursing	August 26, 2024 – August 12, 2025	\$ 59,082.34 (\$ 59,082.34.00 annual)